Westminster Kingsway College

APPLY ONLINE
westking.ac.uk

Supported Internship: Preparation for Work

Our Supported Internship programme provides you with the opportunity to enter the world of work. The programme is designed so that those with additional support needs aged 16-25yrs old (with an EHCP) have the guidance and encouragement they need to succeed in their chosen industries.

When you are on the programme, you will:

- Be placed with an employer for a minimum of 5 months
- From term two, be on placement for 5-12 hours a week with your personal Job Coach who will make sure you get the correct assistance and support in the workplace.
- Lessons, workshops and tutorials are front loaded to equip interns with the skills and knowledge necessary to excel in their work placement
- Study work-related numeracy and literacy
- Have the option to enrol on GCSE or Functional Skills courses in English and Maths alongside the Supported Internship
- Study employability skills to develop your skills in team working, communication, job applications, how to manage your time and much more
- Receive personalised travel-training support according to your needs
- Participate in tutorials and enrichment activities
- Employability drop-in during the third term to promote positive progression opportunities
- Receive three months' of additional employability support from Job Coaches which includes CV writing, interview skills, applications and sourcing a positive progression route

We aim to give you the opportunity to gain the experience, skills and qualifications that are valued by employers.

WHAT WILL I STUDY?

Topics covered can include:

- Working in a team

Start Date: 4 September 2023
Duration: 1 Year
Attendance: Full Time
Location: King's Cross Centre

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- Health & Safety
- Safeguarding, prevention and internet safety
- Understanding personal finances and budgeting
- Maths in the workplace
- ICT in the workplace
- Managing time
- Customer service
- Conflict at work
- Writing a CV
- Job and training search skills
- Job application skills
- Job interview skills

There will also be a short research project to apply all the skills learnt throughout the year.

WHAT WILL I NEED?

You need to be between 16 and 25 years old and have an Educational & Health Care Plan (EHCP), looking to move into paid employment at the end of the course.

HOW WILL I BE ASSESSED?

Continual assessment

WHAT WILL IT COST?

If you are aged 16-24 and have an EHCP, the course will be free.

WHAT CAN I DO AFTER?

At the end of the programme we help you in securing work, apprenticeships or further study.

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