



CITY AND ISLINGTON
COLLEGE

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Westminster
Kingsway College

The College of
Haringey, Enfield
and North East London



Capital
City
College
Training

Develop Computing Abilities

This qualification is designed to give you the ICT skills to operate confidently, effectively, and independently in using a computer in everyday life.

This course is suitable for participants with beginners or little ICT knowledge.

You will learn how to start and shut down a PC, use applications and create documents. Use the Internet to find information and create and send emails.

WHAT WILL I NEED?

Please be prepared to provide your residency documents such as a passport, EU citizen ID card, UK Birth Certificate or Biometric Card. If you have been in the UK for less than 3 years or have entered the UK with a visa you will need to provide evidence that you are eligible to study in the UK - your visa, your biometric card that covers the duration of your course or any relevant home office documents to support your residency should all be provided. If you're an EU, EEA or Swiss citizen we will need to see evidence of 'Pre-Settled' or 'Settled-status' documents. Also for funding purposes we would need to see evidence of payslips if working (within the last 3 months). If you are receiving benefits (e.g JSA, ESA, Universal Credit (UC), Housing benefits etc. please provide evidence of this).

WHAT CAN I DO AFTER?

Upon successful completion of the course you can progress into further study in this area.

Start Date: 17 April 2024

Day: Wednesday

Time: 10:00 - 14:30

Duration: 4 months

Venue: Tottenham Centre



Capital City
College Group
www.capitalccg.ac.uk