

Digital and IT Skills - Level 2 Award

The Level 2 Award in Digital and IT Skills is designed to enhance your abilities in using a variety of digital tools and IT systems for personal, academic, and professional purposes.

WHAT WILL I STUDY?

This course builds on foundational digital skills and introduces more advanced concepts in productivity software, online communication, and IT problem-solving.

You will develop proficiency in using office applications, managing files, protecting data, and troubleshooting basic technical issues.

WHAT WILL I NEED?

Please be prepared to provide your residency documents such as a passport, EU citizen ID card, UK Birth Certificate or Biometric Card. If you have been in the UK for less than 3 years or have entered the UK with a visa you will need to provide evidence that you are eligible to study in the UK - your visa, your biometric card that covers the duration of your course or any relevant home office documents to support your residency should all be provided. If you're an EU, EEA or Swiss citizen we will need to see evidence of 'Pre-Settled' or 'Settled-status' documents. Also for funding purposes we would need to see evidence of payslips if working (within the last 3 months). If you are receiving benefits (e.g JSA, ESA, Universal Credit (UC), Housing benefits etc. please provide evidence of this).

WHAT CAN I DO AFTER?

The course also emphasises the importance of understanding digital security, ethical internet usage, and applying IT skills in real-world tasks like data handling and project management.

Upon successful completion of the course you can progress into further study in this area.

Start Date: 25 January 2025

Day: Saturday

Time: 10:00 - 14:30

Duration: 16 weeks

Venue: Tottenham