



CITY AND ISLINGTON
COLLEGE

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Westminster
Kingsway College

The College of
Haringey, Enfield
and North East London



Capital
City
College
Training

Level 2 First Certificate in Business (16-18)

Are you aged 16-19 and interested in a career in business, retail, management, finance, or accounting? Our one-year course is the perfect starting point for you!

Why Choose This Course?

This practical, work-related course is designed to help you learn by doing. You'll complete projects and assignments based on real-world workplace situations, activities, and demands.

What You Will Gain

- **Professionalism:** Learn and practice essential professional skills.
- **Confidence:** Build self-assurance in your abilities and knowledge.
- **Business Fundamentals:** Understand the basics of business to pave your way in this sector.

Course Highlights

- **Broad Knowledge:** Develop a comprehensive understanding of the business world.
- **Transferable Skills:** Gain skills that are valuable not only in business but in many other sectors.
- **Career Progression:** Prepare yourself for further education or a successful career in the business sector.

Whether you're aiming to continue your studies or jump straight into a career, this course provides a solid foundation for success. Embrace this opportunity to develop your skills and set yourself up for a bright future in the business world!

WHAT WILL I STUDY?

The Pearson BTEC Level 1/Level 2 First Certificate:

You will cover a broad range of business related topics including:

Start Date: 2 September 2024

Duration: 1 Year

Attendance: Full Time

Location: Enfield Centre



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- Enterprise for Business
- Finance for Business
- Principles of Marketing
- Using Business Documentation
- Introducing Retail Business
- Principles of Customer Service
- Recruitment, Selection and Employment - job roles and functional areas of a business

WHAT WILL I NEED?

You need:

- A minimum of 4 GCSEs at grade 9 – 3 including a grade 4 in either maths or English and a Level 1 qualification.

HOW WILL I BE ASSESSED?

The Pearson BTEC Level 1/Level 2 First Certificate:

All learners will be assessed initially in Maths and English

- has mandatory and optional units
- has two units that are externally assessed: Pearson sets and marks these assessments
- is graded based on Pass, Merit or Distinction

WHAT WILL IT COST?

AGED 16-18

If you will be aged 16, 17 or 18 on 31st August prior to the start date of your course and you have the legal right to remain in the UK for the duration of your programme then your study with us will be free. Please see [here](#) for the documents you will need to show us.

Some courses will have other associated costs, such as for specialist materials and trips. Many of our students are eligible for financial support, see [here](#) for details.

16-18 years old, no tuition fees apply

WHAT CAN I DO AFTER?

- This qualification provides a fantastic progression pathway into a number of roles within an organisation, which are transferable across all businesses.
- Alternatively, you could progress onto Level 3 qualification in Business or choose to move onto an apprenticeship

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