



CITY AND ISLINGTON
COLLEGE

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Westminster
Kingsway College

The College of
Haringey, Enfield
and North East London



Capital
City
College
Training

Business (Vocational Studies) - Level 1 Diploma

This course will develop your knowledge and understanding of the business world, focusing on retail, with a range of units to prepare you for work in customer services. As well as studying ICT, English and Maths, you will also develop your employability skills and look at your career development.

WHAT WILL I STUDY?

Topics you can learn include:

- Business
- Customer Service
- ICT
- English
- Maths
- Career Development

WHAT WILL I NEED?

You will need:

- To be aged 16 to 18
- GCSEs in English Language and Maths at grade 2 or above, or Functional Skills at Entry Level 3 or above
- A reference from your previous school/college

All applicants must have an interview to confirm that the course is suitable for them.

HOW WILL I BE ASSESSED?

Assessment is through coursework, and your attendance will also be monitored.

Start Date: 2 September 2024

Duration: 1 Year

Attendance: Full Time

Location: Camden Road Centre

<https://www.capitalccg.ac.uk/candi/course/course-detail/pdf/10636/>



www.capitalccg.ac.uk

WHAT WILL IT COST?

AGED 16-18

If you will be aged 16, 17 or 18 on 31st August prior to the start date of your course and you have the legal right to remain in the UK for the duration of your programme then your study with us will be free. Please see [here](#) for the documents you will need to show us.

Some courses will have other associated costs, such as for specialist materials and trips. Many of our students are eligible for financial support, see [here](#) for details.

WHAT CAN I DO AFTER?

The course gives you the chance to develop useful, transferable skills in completing tasks to help you progress to further learning, such as a Level 2 course.

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