

Commercial Procurement & Supply - Level 4 Higher Apprenticeship

The work of procurement and supply professionals include the process of procurement, or buying goods and services; however, these roles can be much broader than just procurement. These roles can extend to a huge range of related commercial activity such as influencing policy, financial analysis, engaging in contract law, and developing strategy to deliver services.

The variety of goods and services that procurement professionals are responsible for is vast: goods could range from buying a plane to negotiating new stationary supply.

Securing services could include:

- finding new and innovative IT systems
- outsourcing translation services
- closing a deal on a construction project for a new building.

Encompassing the entire procurement cycle, achieving the Level 4 in Procurement and Supply will enable an individual to use their breadth and depth of experience to position themselves as a fully effective commercially skilled professional with transferable skills and career options that span the public, private and charitable sectors. This will be supported by the attainment of a Level 4 Diploma with the Chartered Institute of Procurement & Supply (CIPS).

WHAT WILL THE APPRENTICE STUDY?

The Apprenticeship will cover the following topics:

- Commercial Support.
- Commercial Analyst
- Sourcing Executiv
- Procurement and Operations Support
- Buyer and Assistant Buyer
- Commercial Relationship Support
- Commissioning and Performance
- Monitoring Officer
- Framework Management Support
- Contract Associate

Duration: 24 months

Location: Workplace and College

Sector: Business

- Contract Support

For more information on the apprenticeship please visit the [Insitutue of Apprenticeships](#)

ENTRY CRITERIA

The entry requirement for this course is GCSEs at grade 4-9 in Maths and English. Candidates with a grade 3 in Maths and English can be accepted and given training to obtain an equivalent level of qualification in Maths & English within the initial 6 to 8 weeks of the training.

HOW IS THE APPRENTICE ASSESSED?

Apprenticeships are assessed by classroom study coursework and assessments along with on-the-job practicals.

OCCUPATIONAL PROFILE

On completion of this course, you can progress onto further study in this field or into a career in the sector.

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Location: Workplace and College

Sector: Business