



Procurement and Supply Assistant - Level 3 Apprenticeship

The Procurement and Supply Assistant Level 3 apprenticeship is designed to equip learners with the skills and knowledge to support the procurement and supply function of an organisation. This apprenticeship will help you to understand the principles and practices of sourcing, purchasing, and delivering goods and services, as well as how to contribute to the efficiency and effectiveness of your organisation.

WHO IS IT FOR?

This course is for:

- Procurement professionals with less than 2 years' experience
- Individuals seeking a globally recognised qualification
- Individuals working in procurement, supply chain, accounts or finance

PROGRESSION

Apprentices who complete the Procurement and Supply Level 3 programme will aim to gain promotion to senior roles including Buyers, Procurement Specialists, Supply Chain Analysts and Procurement Officers.

TRAINING

- CIPS Level 3 Advanced Certificate in Procurement and Supply Operations
- 13 apprenticeship topics (KSB)
- Functional Skills English & Maths Level 2 (if not exempt)

END POINT ASSESSMENT

EPA is a 6 month process that includes a project proposal, a report, and presentation with questioning.

Duration: 24 Months

Location: Workplace and College



Pass or Distinction grades may be awarded.

NEXT STEPS

Next step may include:

- Level 4 Commercial Procurement and Supply apprenticeship can lead to Senior buyer, category Manager roles
- Level 5 Advanced Diploma in Procurement and Supply leads to Procurement, Operations and Supply Chain Manager roles

KEY EMPLOYERS

- Mace
- Berkeley Homes
- Bouygues Construction
- ISG Ltd

Duration: 24 Months

Location: Workplace and College

