



# Accountant Assistant - Level 3 Advanced Apprenticeship (AAT)

The AAT Level 3 Assistant Accountant Apprenticeship presents a valuable and comprehensive opportunity for learners seeking to establish a rewarding career in the accounting and finance field. The AAT Level 3 Assistant Accountant Apprenticeship offers learners a combination of practical skills, a recognised qualification, industry relevance, and a clear pathway to a rewarding career in accounting and finance. It empowers individuals with the knowledge and expertise required to make meaningful contributions to organisations while building a strong foundation for professional growth.

## WHO IS IT FOR?

- Individuals employed in a relevant accounting role.
- Individuals looking to kick-start a career as a professional accountant.
- Businesses looking to take on and upskill entry level talent.
- Individuals looking to switch careers, or seeking to advance within the Accounting and Finance industry.
- To be eligible you must be able to evidence Maths and English at GCSE grade A-C or 4-9 or the equivalent FS Level 2 in Maths and English.

## PROGRESSION

By completing this apprenticeship, you will gain a nationally recognised qualification (AAT Level 3 Diploma in Accounting qualification) and an apprenticeship certificate. This will open up many career prospects and pathways for you in the Accounting and Finance sector.

## TRAINING

Included in the programme:

- AAT Level 3 Diploma in Accounting
- 9 Occupational duties covering 31 KSB's

## END POINT ASSESSMENT

EPA is 6 months in duration and includes a knowledge assessment (60 mins) and a professional discussion both underpinned by your portfolio. Graded as Pass, Merit or Distinction.

**Duration: 18 Months**

**Location: Workplace and College**

**Sector: Legal, finance and accounting**



## NEXT STEPS

The next step may include progressing to the AAT Level 4 Professional Accounting Technician Apprenticeship.

## KEY EMPLOYERS

- Pearson Mckinsey Ltd
- Begbies Traynor Ltd
- Warrener Stewart

## FUTURE OPPORTUNITIES

Upon successful completion of the Assistant Accountant Apprenticeship, you can apply for AAT associate bookkeeping membership and become a professional AAT Bookkeeper (AATQB). The skills and knowledge you will gain throughout this apprenticeship will qualify you for roles including Finance Officer, Assistant Accountant and Bookkeeper. You will also be eligible for AAT Bookkeeper (AATQB) status, giving you the option to work as a freelance bookkeeper.

**Duration: 18 Months**

**Location: Workplace and College**

**Sector: Legal, finance and accounting**

