



CITY AND ISLINGTON
COLLEGE

wk[©]

Westminster
Kingsway College

The College of
Haringey, Enfield
and North East London



Capital
City
College
Training

Getting Started with AI Tools: Essential Tips for Beginners (Digital Skills Academy)

This free training session is designed to introduce beginners to artificial intelligence, focusing on how generative AI tools can enhance daily tasks such as content creation, automation of business processes, and acting as a virtual coworker. Through practical examples and insights into future trends, this event will provide a comprehensive introduction to the world of AI, highlighting that there's more than just ChatGPT in the realm of generative AI.

You will be provided with a solid foundation in AI and practical knowledge of its applications. By the end of this session, you will be equipped with essential tips and insights to start leveraging AI tools in your personal and professional lives.

This session is ideal for individuals new to AI, including students, professionals, volunteers, and community group members who are interested in understanding how AI can improve daily tasks and boost productivity.

This workshop is exclusive to LIFT residents in Camden, Islington, Hackney and Tower Hamlets.

WHAT WILL I STUDY?

Key Topics:

- Overview of AI Fundamentals and AI Chatbots: Basic concepts and terminology
- Enhancing Content Creation with Generative AI: Improving content creation with AI tools and practical examples of generative AI in action
- Exploring Other Generative AI Tools: Overview of free AI tools suitable for beginners and practical demonstrations for tasks like presentations and emails
- Real-World Examples and Future Trends: Case studies of successful AI applications and discussion on the latest AI trends and future prospects
- Ethical Considerations: Responsible use of AI, best practices for data privacy and ethics, and tips on data protection and avoiding the sharing of personal information

WHAT WILL I NEED?

Start Date: 02 August 2024

Day: Friday

Time: 12:00 - 15:00

Duration: 1 day

Venue: Online



You will need to be eligible to study in the UK. Upon enrolment, you will be asked to upload residency and income documents for college funding purposes.

This workshop is exclusive to LIFT residents in Camden, Islington, Hackney and Tower Hamlets.

WHAT CAN I DO AFTER?

You may progress on to further studies.

Start Date: 02 August 2024

Day: Friday

Time: 12:00 - 15:00

Duration: 1 day

Venue: Online

