



CITY AND ISLINGTON
COLLEGE

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Westminster
Kingsway College

The College of
Haringey, Enfield
and North East London



Capital
City
College
Training

Management: Lean Organisation Techniques - Level 2 Certificate (NCFE)

A lean organisation provides the greatest customer value with the fewest resources, a philosophy increasingly important in today's competitive business market. A sound understanding of the concept and benefits of a lean environment, as well as knowledge of business techniques and working in teams is essential. Our nationally recognised qualification is designed to provide individuals with an appreciation and understanding of some key principles of lean organisation management.

This qualification is ideal for you if you are working in areas where improvements to quality, processes and costs have been identified. It may also be suitable to provide knowledge and a new skill set that will be attractive to employers.

You can enrol on our FREE distance learning courses from the comfort of your own home, with all workbooks and assessments available online with the help of your tutor who will be assigned to support you throughout your training. All you'll need is a computer (laptop or PC, Windows, or Mac), tablet and access to the internet.

Awarding body: NCFE/CACHE

Duration of course: 2-3 Months

Guided learning hours: 90

WHAT WILL I STUDY?

To be awarded the Level 2 Certificate in Lean Organisation Management Techniques, learners are required to successfully complete 3 mandatory units:

- Unit 01 – Lean organisation techniques in business
- Unit 02 – Business improvement tools and techniques
- Unit 03 – Working in business teams

WHAT WILL I NEED?

To enrol with us you must live in London or a non-devolved area of England and:

- Be aged 19 or over
- Be able to provide a British or Irish Passport with three years' residency in the EU/EEA or

Time: This is an online course that you can work on at your own pace. You will be allocated a tutor to provide you with online guidance and support.

Duration: This course typically takes 2 - 3 months to complete

Venue: Online



- Have a European Union Settlement Scheme residence (EUSS) with three years' residency in the EU/EEA and UK and have lived in the UK prior to 31 December 2020 or
- Have a biometric residence card permitting study in the UK along with having lived in the UK for the at least the last three years and
- Be able to provide current proof of JSA, IS, UC or ESA or proof of salary

You will be contacted and asked to complete a short English assessment and enrolment, online or at the college.

WHAT WILL IT COST?

FREE – If you meet the eligibility criteria

WHAT CAN I DO AFTER?

The qualification can support progression to further sector-specific training and qualifications for the following types of roles:

- Shop Floor Operative
- Materials Handler
- Business Administrator
- Purchaser
- Quality Control / Assurance Operator
- Customer Service Assistant

Time: This is an online course that you can work on at your own pace. You will be allocated a tutor to provide you with online guidance and support.

Duration: This course typically takes 2 - 3 months to complete

Venue: Online

